

Department for Transport

Mr Ian Stokes
City Strategy Directorate
City of York Council
9 St Leonard's Place
York
YO1 7ET

NEIL PRIEST
Mobility and Inclusion Unit

Department for Transport
ZONE 4/23
Great Minster House
76 Marsham Street
London
SW1P 4DR

Telephone: 020 7944 6987
Fax: 020 7944 6102
Email: miu@dft.gsi.gov.uk

26 July 2006

Dear Ian,

ACCESS FOR ALL SMALL SCHEMES FUNDING

Thank you for your application for Access for All Small Schemes funding. I am pleased to inform you that this has been successful.

Based on the information provided in your application and any subsequent correspondence, we will provide Access for All Small Schemes funding to the lower figure of either (i) the maximum amount stated below or (ii) calculated using the Maximum Percentage of the Final Scheme Cost. We will not provide funding above the Maximum Percentage of the Final Scheme Cost.

Ref.	Scheme	Station(s)	Forecast Scheme Cost /£	Maximum Funding /£	Maximum Percentage*
06/06	Step free access to north side of station.	York	£250,000	£125,000	50%

(*) as calculated from your application.

Operations and Maintenance Costs

This offer of funding is made only in respect of the capital costs of the above scheme(s). The Department for Transport accepts no liability for ongoing maintenance, repair or renewal costs associated with the provision of these facilities. Please ensure that the station operator(s) are aware of this condition and that agreement has been reached between yourselves on the funding of any ongoing costs.

Consultation

The funding is being made subject to City of York Council consulting with all stakeholders including, but not limited to, the British Transport Police, Network Rail, station operator and disability groups with reference to the safety, security and practicalities of the proposed scheme. Funding is also subject to City of York Council reaching agreement with Network Rail, the British Transport Police and station operator on how to implement the scheme.

Scheme Status

Please could you provide us with an update on progress by email to miu@dft.gov.uk, no less frequently than the following dates:

- 30th September 2006
- 30th November 2006
- 31st January 2007
- 31st March 2007

Please put "**Small Schemes Funding: [your organisation]**" in the subject field. We may also contact you from time to time for information about the progress of your scheme.

Marketing & Communications

One of the key objectives of the Railways for All Strategy is that barriers to travel for disabled people are reduced. Therefore where projects improve accessibility we encourage you to advertise the benefits to passengers.

The Small Schemes funding is a key part of this Strategy and we request that any internal or external marketing information which describes these schemes includes the phrase:

**“[part funded by] the Department for Transport’s
Access for All Small Schemes funding.”**

Payment

Payment will be made after successful handback of the scheme. Please provide in writing, by email or letter, stating which application you are applying for payment. Please provide sufficient evidence to demonstrate:

- the **Final Scheme Cost** - please include copies of all appropriate invoices.
- that your approach to cost management achieved **value for money** - please include details on your procurement methodology including how you applied prevailing best practice.
- that the scheme is **complete and operational** - please include copies of handback certificate(s) and appropriate photographs.

Please enclose all necessary supporting documentation including tender responses, tender assessments and invoices from contractors. We will then review your application before confirming that this amount can be invoiced.

Scheme Changes

The Small Schemes funding is subject to delivering the works as detailed in your application and may be withdrawn or withheld if the scheme or timeframes change.

If you have a material change to the scope of the proposed scheme (or are unsure if a change is material) you must contact us immediately and not proceed until the Department has written to you agreeing that the change is acceptable.

If you decide to delay the scheme or estimate that it is unlikely to be complete by the end of March 2007, you must contact us.

The Small Schemes funding is a key part in widening access to our railways and we thank you for your support.

If you agree to these terms and conditions laid out in this letter, please sign and return the Acceptance Form. If you have any questions regarding your application or this letter please contact me.

Yours sincerely,

NEIL PRIEST
Mobility and Inclusion Unit

cc
Jonathan Barwick
Manager, Safety, Security & Compliance
Great North Eastern Railway
Main Headquarters
Station Road
York YO1 6HT

Access for All Small Schemes Funding

Acceptance of Small Schemes Funding Application

The Department for Transport has accepted your following application for Small Schemes funding:

Ref	Scheme	Stations	Forecast Scheme Cost /£	Maximum Funding /£	Maximum Percentage*
06/06	Step free access to north side of station.	York	£250,000	£125,000	50%

(*) as calculated from your application and to be applied to your Final Scheme Costs.

This offer of funding is made only in respect of the capital costs of the above scheme(s). The Department for Transport accepts no liability for ongoing maintenance, repair or renewal costs associated with the provision of these facilities.

In signing this form, I agree:

- to the terms and conditions of this acceptance letter.
- that the information provided by me in my application and any subsequent correspondence, is to the best of my knowledge correct.
- that I will provide information on the progress of the schemes to enable the Department to undertake such due diligence to satisfy itself that the objectives of this funding are being met.

Signed _____

Name _____

Date _____

Please sign and return this form to:

Neil Priest
 Mobility & Inclusion Unit
 Department for Transport
 Zone 4/23
 Great Minster House
 76 Marsham Street
 London SW1P 4DR